

## ***Summary of 2017 Requirements for Association Instructors***

### **General Requirements**

Applicants who apply to be an instructor must meet the general requirements, as well as the specific requirements for the instructor level of the application. Applicants for all instructor levels have the following general requirements:

1. Be a current Association member.
2. Be of good moral character.
3. Have a history of dedication to the art of Tai Chi Chuan.
4. Demonstrate a commitment to learning and teaching Traditional Yang Family Tai Chi Chuan by participation in seminars and Association's training events.
5. Teach a minimum 52 hours of Yang Family Tai Chi Chuan each year.

### **Associate Instructor**

Besides meeting the general requirements for instructors, applicants for Associate Instructor have these additional requirements:

1. Possess Rank 2 or above.
2. Complete an Instructor Application Form.
3. Show evidence of 52 hours of Tai Chi Chuan teaching in a year.
4. Have a recommendation from the applicant's Tai Chi Chuan teacher or recommendations from three (3) Tai Chi Chuan Colleagues or from three (3) professional associates.
5. Have an interview with an Examiners Committee member.
6. Prior to submitting the application, the applicant should video tape a 103 Hand Form class taught by the applicant and submit this video via YouTube link with the application package. This link must be left up on YouTube for a minimum period of six months.
7. Complete the Teaching Video Information Form and submit it with the application package.
8. Have all the students participating in the Teaching Video sign a video release of liability form and submit them with application package.
9. Sign the Associate Instructor Teaching Video Release Form and submit with application.
10. Attend three (3) Master Yang Jun seminars or three (3) seminars from an Association Senior Instructor or Master Instructor.
11. Pay application processing fee of \$50.

Once the completed application package is received and confirmed to be complete, the applicant should receive an approval or denial letter from the Training Standards Department Head within one month if there are no unavoidable delays or issues.

### **Certified Instructor**

Besides meeting the general requirements for instructors, applicants for Certified Instructor have these additional requirements:

1. Possess Rank 4 or above and be an Associate Instructor.
2. Complete an Instructor Application Form.
3. Show evidence of 52 hours of Tai Chi Chuan teaching in a year.
4. Have a recommendation from the applicant's Tai Chi Chuan teacher or recommendations from three (3) Tai Chi Chuan Colleagues or from three (3) professional associates.
5. Prior to submitting the application, the applicant should video tape a Sword Form class taught by the applicant and submit this video via YouTube link with the application package. This link must be left up on YouTube for a minimum period of six months.
6. Complete the Teaching Video Information Form and submit it with application package.
7. Have all the students participating in the Teaching Video sign a video release of liability form and submit them with application package.
8. Sign the Certified Instructor Teaching Video Release Form and submit with application.
9. Document participation in at least 5 Association seminars taught by Grandmasters Yang Zhenduo or Yang Jun, a Master Instructor or a Senior Instructor.
10. Pay application processing fee of \$50.

Once the completed application package is received and confirmed to be complete, the applicant should receive an approval or denial letter from the Training Standards Department Head within one month if there are no unavoidable delays or issues.

### **Academy Instructor**

Besides meeting the general requirements for instructors, applicants for Academy Instructor have these additional requirements:

1. Possess Rank 5 or above and be a Certified Instructor.
2. Complete an Instructor Application Form.
3. Document 500 or more hours of teaching Yang Family forms since becoming a Certified Instructor. The class size should be a minimum of 5 students.
4. Have a recommendation from the applicant's Tai Chi Chuan teacher or recommendations from three (3) Tai Chi Chuan Colleagues or from three (3) professional associates.

5. Prior to submitting the application, the applicant should video tape a Push Hands class taught by the applicant and submit this video via YouTube link with the application package. This link must be left up on YouTube for a minimum period of six months.
6. Complete the Teaching Video Information Form and submit it with the application package.
7. Have all the students participating in the Teaching Video sign a video release of liability form and submit them with application package.
8. Sign the Academy Instructor Teaching Video Release Form and submit with application.
9. Document participation in at least 10 Association seminars taught by Grandmasters Yang Zhenduo or Yang Jun, a Master Instructor or a Senior Instructor.
10. Pay application processing fee of \$50.
11. Submit at least 10 satisfactory Instructor Evaluations from classes taught by the applicant in the last 12 months.
12. If not teaching with a YCF Tai Chi Chuan Center or an Affiliated School, have at least ten (10) Association members as students.

Once the completed application package is received and confirmed to be complete, the applicant should receive an approval or denial letter from the Training Standards Department Head within one month if there are no unavoidable delays or issues.

### **Senior Instructor**

Besides meeting the general requirements for instructors, applicants for Senior Instructor have these additional requirements:

1. Be Rank 6 or higher and be an Academy Instructor.
2. Document 1,500 hours or more of teaching Yang Family Tai Chi Chuan since becoming an Academy Instructor.
3. Document participation in at least 20 Association seminars taught by Grandmasters Yang Zhenduo or Yang Jun, or a Master Instructor.
4. If not teaching with a YCF Tai Chi Center or an Affiliated School, the applicant must have at least 40 Association members as students.
5. Mentor at least five members that have become Association Instructors and are listed in the Instructors Registry.
6. Have outstanding skills in teaching Tai Chi Chuan.
7. Be a model instructor for others to follow. Always embody the Yang Family Tai Chi Chuan Morals and Commandments.
8. Document achievement in at least two of the following three areas:
  - a. Recognition in the community as a highly qualified teacher of Tai Chi Chuan. This can be documented with published articles in local newspapers or magazines, recognition from local media or published articles in the Association Journal.

- b. Recognition for work in support of the Association's mission and goals. For example, sponsoring Association ranking events, sponsoring Association seminars, or teaching courses at Association's Tai Chi Chuan Teacher Academy.
- c. Recognition for promoting Tai Chi Chuan by government agencies, institutions of higher learning or the IYFTCCA.

### **Master Instructor**

Besides meeting the general requirements for instructors, applicants for Master Instructor have these additional requirements:

1. Be Rank 7 or higher, and be a Senior Instructor.
2. Have 2,000 hours or more of teaching Yang Family Tai Chi Chuan since becoming a Senior Instructor.
3. Document participation in at least 30 seminars taught by Grandmasters Yang Zhenduo or Yang Jun.
4. If not teaching with a YCF Tai Chi Center or an Affiliated School, the applicant must have at least 50 association members as students.
5. Mentor at least eight members that have become Association Instructors and are listed in the instructors Registry.
6. Have outstanding skills in teaching Tai Chi Chuan.
7. Be a model instructor for others to follow. Always embody the Yang Family Tai Chi Chuan Morals and Commandments.
8. Document teaching at least five Association seminars since becoming a Senior Instructor.
9. Document ongoing achievement, after achieving Senior Instructor status, in at least two of the following three areas:
  - a. Recognition in the community as a highly qualified teacher of Tai Chi Chuan. This can be documented with published articles in local newspapers or magazines, recognition from local media or published articles in the Association Journal.
  - b. Recognition for work in support of the Association's mission and goals and for significant contributions to the broader Tai Chi Chuan world. For example, sponsoring Association ranking events, sponsoring Association seminars taught by Grandmaster Yang Jun, teaching courses in Association's Tai Chi Chuan Teachers Academy, publishing articles on Tai Chi Chuan theory, or significant work on promoting/creating Tai Chi Chuan symposia.

- c. Recognition for promoting Tai Chi Chuan by government agencies, institutions of higher learning or the IYFTCCA.

### **Certification Renewal**

Described below are the requirements for instructors renewing their certification.

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|-------------------------|-------------------------------|
| 1. Associate Instructor | Renewal every two (2) years   |
| 2. Certified Instructor | Renewal every two (2) years.  |
| 3. Academy instructor   | Renewal every four (4) years. |
| 4. Senior Instructor    | Renewal every five (5) years. |
| 5. Master Instructor    | Renewal every five (5) years. |

**Associate Instructor and Certified Instructor Requirements:** Attend at least one (1) seminar every two (2) years with Master Yang Jun, a Senior Instructor or Master Instructor.

**Academy Instructor Requirements:** Attend at least two (2) Directors and Instructors Seminar every four (4) years.

**Senior and Master Instructor:** Attend at least two (2) Directors and Instructors Seminars every five (5) years.

### **Required Documentation for Renewal**

1. Documentation to show evidence of meeting the required seminar attendance is needed when instructors renew their certification.
2. The documentation should be submitted with the renewal application to the Training and Standards Department. Email Address: [ts-dept@yangfamilytaichi.com](mailto:ts-dept@yangfamilytaichi.com)